

**MEETING MINUTES WORK SESSION
NORTH SEWICKLEY TOWNSHIP SEWER AUTHORITY
November 12, 2020**

Roll Call	The monthly business meeting was called to order at 6:58 pm by Chairman, Brent Tritt. Present were Rudolph Shirilla, John Axtell, Arthur Hayes, Manager, Lisa Crespo, Engineer, Jason Stanton and Solicitor, Greg Fox.
Pub/Input	None
Meeting Minutes	Motion by Rudolph Shirilla and seconded by Arthur Hayes to approve the Regular Business Meeting Minutes, dated October 8, 2020. Four ayes, motion carried.
Bills For Board Approval	The bills were presented to the Board for review. Bills totaling \$178,313.54 were presented for review/approval. Motion by Rudolph Shirilla and seconded by John Axtell to approve payment of all bills. Four ayes, motion carried.
Treasurer's Report	Presented was the Treasurer's report from October 2020 for review and discussion.
Operations Report	Discussion on the operation of the pump stations for October 2020. Report grinder pumps and PA One Call activity.
General Reports	Presented were the bank balance reports, the aged accounts receivables, and the weekly activity reports for Justin, Cody and Arthur.
Old Business	Lisa informed the Board that the merger is progressing and any new approvals will be brought when ready. Lisa updated the Board on the lined cleaning from State Pipe on Polar Ln pump station and gravity lines and that it took 2 days so the charge was double the original quote. Lisa presented a resume for Echo Funk as a potential new hire. An interview was held on November 10, 2020 and Lisa feels Echo would be a great addition to the office staff. Lisa informed the Board that she and Engineer, Emily Palmer, would be discussing the budget in more depth next week and Lisa will email a first draft out before the end of the month.
New Business	Lisa presented the Herrmann & Loll CPA, Inc. quote for 2021 auditing services. Motion by Arthur Hayes and seconded by Rudolph Shirilla to approve the Herrmann & Loll CPA, Inc quote for auditing services for 2021 not to exceed \$2,650.00. Four ayes, motion carried.
Engineers Report	Jason Stanton presented the Monthly Engineer's report. Discussion held on the Beaver Falls Corrective Action Plan. Our CAP was approved on October 29, 2020 and Beaver Falls is approved as well. We are currently waiting for the planning modules to be approved. Jason spoke with representatives to get more details on the problems that we need to help correct, with vague answers. We will continue to work on our monitoring. The current monitoring is showing a drastic spike in flows during rain events and then an immediate drop off after the rain event. Jason would like Board approval to deploy 3 more flow monitors. He would like to put in 2 monitors to see everything in the Northern and Eastern section of Beaver Falls service area. Additionally, one monitor on Bologne Valley to get the Southern section of the phase II service area. Motion by Brent Tritt and seconded by Rudolph Shirilla to approve the installation of three additional flow monitors to help aide in the I&I detection with regards to the Beaver Falls CAP. Four ayes, motion carried. Jason informed the Board the Township signed off on

all their components and we are waiting on Beaver Falls to sign off. Jason informed the Board that there are three meters on Brighton Road and the frequency of storms and bypasses. Once we get one more good storm, he will provide a final analysis of the station.

Solicitor's
Report

None

Executive
Session

Adjourn to Executive Session at 7:20 pm. Discussion on potential new hire. Adjourn Executive session at 7:34 pm

Additional Old
Business

Motion by John Axtell and seconded by Arthur Hayes to approve the hiring Echo Funk at an hourly rate of \$17.50 per hour. After a 90 day probation period, hourly rate will increase to \$18.25 and upon completion of one year training, a rate increase to \$19.25 per hour. Four ayes, motion carried. This will be presented to the Water Authority Board to get the same approval. The position will then be offered to Echo Funk at the above terms.

Adjournment

Motion by Rudolph Shirilla and seconded by Arthur Hayes to adjourn the meeting at 7:35pm. Four ayes, motion carried.

Lisa Crespo, Manager

December 10, 2020