

MEETING MINUTES WORK SESSION
NORTH SEWICKLEY TOWNSHIP WATER AUTHORITY
December 19, 2019

Roll Call	Chairman, David Weber, opened the Regular Business meeting at 7:02 pm. Present were Jerry Sadler, Ken Chute, Emmett Santillo, Jerry Bilkey, Manager, Lisa Crespo, Engineer, Jeff Frye and Solicitor, Myron Sainovich. Visitor John Axtell was also present.
Pub/Input	None
Meeting Minutes	Motion by Emmett Santillo and seconded by Ken Chute to approve the Regular Business Meeting Minutes dated November 21, 2019. Five ayes, motion carried.
Bills For Board Approval	The bills were presented to the Board for review. Bills totaling \$90,052.65 were presented for review/approval. Motion by Emmett Santillo and seconded by David Weber to approve payment of all bills. Five ayes, motion carried.
Budget Review	Presented was the Budget for review from November 2019. Discussion on the budget.
Engineers Report	Discussion on the Engineers report provided by Jeff Frye. Discussion on the Pine Valley Bible Camp fire line. Jeff informed the Board that we may need to get something in writing from the Caldwell's since they will be digging on their side of the road, if PennDOT comments in it. Due to further review Jeff found that only one customer would be affected if the water were to be shut off for Pine Valley to make the connection and that one customer home is owned by Pine Valley. Jeff is okay with them not installing a shut off on the main after discovering this. Motion by Jerry Bilkey and seconded by Emmett Santillo to permit Pine Valley to forego the installation a shut off valve on the main line as was requested in the form of a motion at the April 18, 2019 meeting. Five ayes, motion carried.
Solicitors Report	Myron Sainovich informed the Board that he emailed attorney Kunselman and he will get the Developer's agreement document for Goldenrod done. Additionally, Myron had no update on SUEZ.
General Reports	Presented was the Water Loss in Gallons for November 2019, employee activity report for Arthur Herrmann and the balance sheet for review and discussion.
Old Business	Lisa updated the Board on the status of T.S. Elliott and the install of the security system, they are currently on site for the week working. Update on the GIS mapping, it has been put on hold due to other projects coming forward. Emmett updated the Board that Brian Seeger would be in the week of January 20th to perform the installation of the payment window as well as various other Township jobs he has been awarded. Discussion on our status with SUEZ. Lisa is to ask around and see what other companies do the work that SUEZ does. We are considering stopping our contract in 2020 with SUEZ to be able to do more work ourselves. Ask SUEZ if we were to terminate, would we get a refund for what we paid for in advance. Myron informed that board with if we bid the work out, we need to be aware of what we can get back in. There are services out there that send out the bids and you get companies from all over to do work.
New Business	Lisa present the PMAA dues and requested to pay for the 2020 year. Motion by Emmett Santillo and seconded by Jerry Bilkey to approve the purchase of the 2020 Quality trailer. Five ayes, motion carried. Discussion on the 2020 Budget, we will discuss further in Executive Session. Presented was the Intent to Combine Resolution, discussing the first step on the intent to combine the Water and the Sewer Authority. Myron would like all documents emailed to him for revision as he

has done this type of work before. He will revise the documents and send them via email to Ryan Long, Township Solicitor and Greg Fox, Sewer Authority Solicitor. He wants to be sure the language is all encompassing. **Motion by Emmett Santillo and seconded by Ken Chute to accept the Intent to Combine Resolution with Myron's revisions. Five ayes, motion carried.** Lisa informed the Board that we have to submit an alleged violation report with PA One Call due to hitting a gas line because of mismarking by Columbia Gas. Lisa also added to the discussion about the rates that PLGIT offers on savings accounts. Lisa requested that we consider moving money in to a PLGIT account due to higher interest rates for the Authority. Emmett discussed his intent the rates with Edward Jones are at 1.83% and he has verified there is no violation of ethics if money would be moved to Edward Jones. Emmett advised the Board that he makes no money on it and it would be a money market account. Myron is going to check to see if Edward Jones is on the list of permitted investors for Authorities and/or Municipalities and report back.

Executive Session	Adjourn to Executive session at 7:43 pm to discuss the 2020 Budget and personnel. Reconvene to regular business meeting at 8:07pm.
Additional New Business	Motion by Emmett Santillo and seconded by Ken Chute to put all employees on the Sewer Authority payroll and have the Water Authority reimburse for 50% of all the wages. All employees wages will be 50/50 share with Sewer and Water. Five ayes, motion carried.
Announcements	None
Adjournment	Motion by Emmett Santillo and seconded by Jerry Bilkey to adjourn the meeting at 8:07 pm. Five ayes, motion carried

Lisa A. Crespo, Authority Manager

January 16, 2019