

MEETING MINUTES WORK SESSION
NORTH SEWICKLEY TOWNSHIP WATER AUTHORITY
July 18, 2019

Roll Call	Chairman, Dave Weber, opened the Regular Business meeting at 7:00 pm. Present were Emmett Santillo, Jerry Sadler, Jerry Bilkey, Ken Chute, Manager, Lisa Crespo, Engineer, Jeff Frye, Solicitor, Myron Sainovich. Visitor John Axtell was also present.
Pub/Input	None
Meeting Minutes	Motion by Emmett Santillo and seconded by Ken Chute to approve the Regular Business Meeting Minutes dated June 20, 2019. Five ayes, motion carried.
Bills For Board Approval	The bills were presented to the Board for review. Bills totaling \$59,692.58 were presented for review/approval. Motion by Emmett Santillo and seconded by Jerry Bilkey to approve payment of all bills. Five ayes, motion carried.
Budget Review	Presented was the Budget for review from June 2019. Discussion on the budget.
Engineers Report	Engineer, Jeff Frye, updated the Board that he spoke with Cody regarding the as-built drawings for the Chapel Drive project.
Solicitors Report	None
General Reports	Presented was the Water Loss in Gallons for June 2019. Jerry Bilkey asked if the pipes are failing because of spring water. Emmett Santillo talked about the need to do a Capital Improvements project and replace sections of line. Dave Weber asked if we were able to plot the water main breaks in the GIS mapping system. Jeff Frye mentioned that we have support available for the GIS mapping. Myron stated this would be the best time to do a project with the rates being low. Lisa and Arthur will work together to gather data on bad roads that need repair or have had excessive water breaks. Also presented were the employee activity reports, the Balance sheet and Board Member pay.
Old Business	Lisa presented the Board with an update on the repair and painting of the garage. Brian Seeger is supposed to start the work in 2 weeks. Lisa updated the Board on the security installation at the water towers and the booster station. Lisa informed the Board that the total cost for the filing cabinets, including delivery was \$579.00 or \$193.00 split between the Township, the Water Authority and the Sewer Authority. Lisa updated the Board of the interview process that Amy Schmidhamer and Lisa were in the middle of. Motion by Emmett Santillo and seconded by Jerry Bilkey to approve job sampling for potential new hires with an hourly rate not to exceed \$15.00 per hour and for any determined length of time by Lisa and Amy. Five ayes, motion carried. Lisa is to get job descriptions and wages that are out there.
New Business	Lisa presented information regarding Walker Street and the connections between 119, 123, 122 and the barn. A customer came to the Authority stating that there are cross connections and they should be rectified. Jerry Sadler wanted to know how the parcels are laid out. Lisa will check the parcel situation but otherwise, there is no action at this time until the sale or transfer of property. Lisa updated the Board on the water leak on Chapel Dr. There was a valve that was loose from the line relocation project that the contractor installed. Upon trying to tighten the valve, part of the line burst which caused another leak on Route 65 by Shakespeares. Lisa will work with Arthur to get an explanation of what happen and if it was contractor error.

- Announcements Jerry Bilkey stated that he received an email reminder from the realtor for 590 Mercer Road to take care of the taxes. Jerry would like to know what our plan is with the property. Emmett Santillo feels the property is worth more than the appraisal at \$140,000.00. Jerry Sadler wanted to know what it was going to take to secure and organize all the property of the Water Authority at the Township building. Emmett Santillo stated that we can put a building on the Township property. The Board wants the building cleaned out. We can get a dumpster and get rid of everything that is no longer needed. Lisa will work on getting another appraisal of 590 Mercer Road. Myron suggested Michael Kohlman does good appraisals. Jerry Sadler stated he would get the windows and other stuff done and also help in the clean up process.
- Adjournment **Motion by Emmett Santillo and seconded by Ken Chute to adjourn the meeting at 7:59 pm. Five ayes, motion carried**

Lisa A. Crespo, Authority Manager

August 15, 2019