

**MEETING MINUTES WORK SESSION**  
**NORTH SEWICKLEY TOWNSHIP SEWER AUTHORITY**  
**May 14, 2020**

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Roll Call	The monthly business meeting was called to order at 7:03 pm by Chairman, Brent Tritt. Present were Rudolph Shirilla, John Axtell, Arthur Hayes, Manager, Lisa Crespo, Engineer, Jason Stanton and Solicitor, Greg Fox. Visitor Stephanie Young.
Pub/Input	None
Meeting Minutes	<b>Motion by John Axtell and seconded by Arthur Hayes to approve the Regular Business Meeting Minutes, dated April 9, 2020. Four ayes, motion carried.</b>
Bills For Board Approval	The bills were presented to the Board for review. Bills totaling \$164,064.85 were presented for review/approval. <b>Motion by Rudolph Shirilla and seconded by John Axtell to approve payment of all bills. Four ayes, motion carried.</b>
Treasurer's Report	Presented was the Treasurer's report from April 2020 for review and discussion.
Operations Report	Discussion on the operation of the pump stations for April 2020. Report grinder pumps and PA One Call activity.
General Reports	Presented was the Bank Balance Report, the aged accounts receivable, and the weekly activity reports for Justin, Cody and Arthur and the Authority Magazine is available at the Township building for anyone that wants a copy.
Old Business	Lisa informed the Board that the merger is progressing and approvals may be ready for next month. Lisa updated the Board on the status of the F150 and that Justin would like to keep it around and possibly consider selling the Chevy Colorado that the Water Authority owns instead as it has the least use. Brent, Art and John agree that when the merger happens and if we need to sell a vehicle we can maybe consider selling the Colorado and keep the F150 with the Authority.
New Business	Lisa presented the email from Creditech regarding a reduction in the tap fee and the sewer bill for 3085 Townwood. Adjourn to Executive session at 7:13 pm to discuss.
Executive Session	Review Creditech email regarding 3085 Townwood. Adjourn Executive session at 7:27 pm
New Business Continued	The Board is not going to accept the settlement letter at this time. More detailed information needs to be provided to the Authority with reasoning as to why the request is being made. The Authority also needs to evaluate if there are other people in the same situation that a possible policy be necessary as to reasons such as financial difficulty, health hardships, fixed income, etc.
Solicitor's Report	None
Engineers Report	Jason Stanton presented the Monthly Engineer's report. Jason stated that he replied to comments on the grant application and in a few months they will award the grants. Jason updated the Board on the Kelosky subdivision. The easement was recorded as a private easement which poses a problem. Jason would be concerned with the sewer being private for potential future problems such as wrong

materials, work that could fail in the future. Jason would like the subdivision to be re-recorded as a public easement. Lisa informed Jason that she feels the Developer is acting in the capacity that it is a public easement and he wants to construct it to Authority specifications. Greg and Jason agree that we should be able to write an easement agreement and put a proper Developer's Agreement in place. Lisa asked if we can expedite the process knowing the Developer will be willing to get all the pieces in place as quickly as possible. **Motion by Brent Tritt and seconded by Rudolph Shirilla continue forward with the Kelosky subdivision planning and sewer line extension subject to an acceptable Developer's agreement agreed upon by the Engineer and Solicitor, subject to acceptable flows, subject to acceptable exemption and subject to the Authority standard specifications. Four ayes, motion carried.** Jason also presented details on the Brighton Road field review. Jason is proposing 3 options. Option 1 is to install 5 grinder pumps at the homes that back up during rain events and put water tight lids on 3 manholes in the area. Rough estimate cost - \$100,000 to \$200,000. This will not fix the problem and the wet well will still back up and potentially have to bypass. The problem is the limited working space in the wet well, the fresh water I & I is too much during rain events for the station to handle. Option 2 is to build volume adjacent to the lift station, a new wet well. The site is tight and rough cost is \$700,000 to \$900,000. The 3rd option is to install larger pumps, a large force main, bypass the Hutter Ave. station and send flows to Longue where it turns in to gravity and would flow directly to Emily St. Rough cost estimate would be \$900,000 to \$1.5 million. Discussion on all 3 options. Jason feels that we should pursue option 3 to eliminate all the problems. Discussion of potential to get a grant due to fixing the environment because of the problem. Discussions on working with PennDOT to try to get better drainage. Discussion on I & I tracing. That will take time and not resolve a problem at hand. In the end, Jason feels option 3 is the best solution for the problem. All options will take a significant amount of time and Jason feels there is still leg work to be done to even get a good cost estimate. **Motion by John Axtell and seconded by Arthur Hayes to approve Lennon, Smith, Souleret Engineering to get a survey of the Brighton Road Lift Station property, shot the elevation of the houses first floor and basement services for elevations and also work on a plan to route the flows to Longvue. Four ayes, motion carried.** Jason indicated it would take all month to gather information to report back to the Board with more details.

Public Input           None

Adjournment           **Motion by Rudolph Shirilla and seconded by Art Hayes to adjourn the meeting at 8:34 pm. Four ayes, motion carried.**

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Lisa Crespo, Manager

June 11, 2020