

**MEETING MINUTES WORK SESSION**  
**NORTH SEWICKLEY TOWNSHIP WATER AUTHORITY**  
**August 20, 2020**

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- 6:30pm - 7:00pm Meet for an in depth overview of the preliminary planning stages of a Sewer and Water maintenance building on the property located at 893 Mercer Road. Present were Lisa Crespo, Justin Hart, Kevin Popovich, Ken Chute, Emmett Santillo, Jerry Sadler, Jerry Bilkey and Emily Palmer. Jerry Bilkey expressed that we do not want electric heating for the building. Kevin will check to see how it was quoted. Lisa will place a preliminary design PA One Call to find out where all the utilities are for the property. Emily suggested requesting mapping when placing the one call.
- Roll Call Chairman, Kenneth Chute, opened the Regular Business meeting at 7:06 pm. Present were Jerry Bilkey, Emmett Santillo, Jerry Sadler, Solicitor, Myron Sainovich, Engineer, Emily Palmer, and Manager, Lisa Crespo.
- Recap on the discussion of the preliminary planning stages of a maintenance building. Myron suggested we move quickly with bonding to be sure the funding is there. Ken Chute wanted to thank all that have been involved in getting the preliminary work done.
- Pub/Input None
- Meeting Minutes **Motion by Emmett Santillo and seconded by Jerry Sadler to approve the Regular Business Meeting Minutes dated July 16, 2020. Four ayes, motion carried.**
- Bills For Board Approval The bills from the July meeting were presented to the Board for review. Bills totaling \$81,490.66 were presented for review/approval. **Motion by Emmett Santillo and seconded by Ken Chute to approve payment of all bills. Four ayes, motion carried.**
- Budget Review Presented was the Budget for review from July 2020. Discussion on the budget.
- Engineers Report Emily Palmer informed the Board that she will be looked at the Act 57 Study and was gathering information on it.
- Solicitors Report Myron talked about the current COVID-19 pandemic. Myron suggested keeping record of key purchases relating to COVID-19 in the case reimbursements become available.
- General Reports Presented was the water loss in gallons for June 2020, the balance sheet, and employee activity reports.
- Old Business Lisa informed the Board that it is becoming difficult to continue with the Capital Improvements plan because all the Authority records are in storage. Myron suggested including Capital Improvements in the bond funding because lending is so cheap right now. Discussion held on bonds. Emily Palmer suggested maybe we need to include the upcoming tank maintenance in the capital improvements bond. Lisa will get Emily the tank dimensions. The Board would like more information for next month. Jerry Bilkey wants to know the number of breaks. Lisa will try to go through the records and get as much information as possible. Myron informed the Board that it doesn't cost more to borrow more. Jerry Sadler wanted to know how many years do you have to use the bond money. Myron said it is usually 3-5 years and they take the time frame in to consideration, as long as you are spending it, you are ok. Lisa updated the Board on the merger. Discussion on the request for proposals for bank accounts. Edward Jones submitted a proposal. Myron Sainovich opened the sealed bid and read the criteria which is 0.26% with no minimum balance. Additionally submitted was the printout from First

National Bank showing that we are currently receiving 0.60%. Emmett informed the Board that he will constantly shop for the best rates. Myron stated that it is good to have your money in several accounts. Jerry Bilkey asked what the rate with Edward Jones is. Emmett stated it is 0.26% and he's unsure how FNB is able to offer 0.60%. Jerry Bilkey stated that he is not interested in borrowing a lot for the building. Emmett suggested moving part of the money from the Money Max account Edward Jones. Ken Chute asked Emmett for a suggestion of how much we should move. Emmett suggested \$300,000.00 and leave the account open with FNB. Emmett will work with Lisa on rates. Myron suggested splitting it down the middle to see which account performs better and that he doesn't like to keep his eggs in one basket. Jerry Bilkey suggested a 50/50 split to Edward Jones and First National. **Motion by Jerry Bilkey and seconded by Jerry Sadler to provide a check in the amount of \$210,500.00 to invest with Edward Jones at a rate of 0.26%. 3 ayes, motion carried. 1 abstain, Emmett Santillo.** Discussion on the Suez tank painting. Lisa informed the Board that a sub-contractor reached out to the Water Authority and stated that tank painting was owed based on what we had already paid for. Lisa is going to be sure to get that in writing from SUEZ before they start any of the work.

New Business Jerry Bilkey presented new business he would like to discuss. He brought up the Township Agreement between the Water and Sewer Authority for the \$1 rent per year lease for 20 years. Jerry Bilkey had asked Myron to review the information during the meeting. Myron stated that it requires a 2 year notice to terminate the agreement. Emmett feels Myron can look at the agreement to include the new proposed building. Jerry Bilkey would like the agreement to be 99 years. Myron discussed the existences, the existence of the Authority is 50 years. There was discussion on the possibility of the Township taking over the Authorities. Emmett stated that we want everything to be as pleasant and reasonable for the sense of security. Myron suggested a committee. Myron and Ryan can sit together and draft an agreement harmoniously. Emmett stated the intention of the lease agreement and the Authorities being in the same building. It is a convenience for our residents. Ken Chute will think on a committee and work with Emmett since he is a Supervisor. Jerry Sadler asked if they would store anything in the new proposed building. Emmett informed him that Wayne Young informed him that none of the equipment will be required to be outside, we can get everything under cover.

Announcements None

Adjournment **Motion by Emmett Santillo and seconded by Jerry Sadler to adjourn the meeting at 8:10 pm. Four ayes, motion carried.**